

# Application for installation of Fly & Security Screen

## Installation Guidelines:

The following are a set of guidelines and procedures that are designed to help alleviate any potential issues or disputes between owners. The executive committee requires that owners make an application and confirm that the stated guidelines will be met

### Design Specifications

All framework and mesh for the fly or security screens shall match the window frame style and colour

For fly screens, there is to be a maximum of one support or separator beam within the framework. If fitted, the beam shall be 900mm from base of door and shall be a maximum width of 50mm

For security screens, the screen shall be a mesh style such as Crimsafe, Amplimesh, Supascreen or similar product, the colour to match the existing window frame colour

Screens and doors must be installed within existing tracks

Diamond style or bar security grills are not acceptable

### Requirements

Works are to be carried out between the hours of 7.30am to 4.30pm Monday to Friday. You must not carry out work on Saturdays, Sundays or NSW Public Holidays.

All excess materials and rubbish are to be taken away from site for disposal

Common areas are to be kept clear of rubbish or tools at all times, and are to be left to a standard of cleanliness that the Strata Manager deems to be suitable

The owner shall agree to pay for rectification work needed to maintain the building's integrity, architectural code and acoustic standards should be installer be found to have compromised any of those mentioned

The owner shall maintain the fly or security screens in accordance with the manufacturer's requirements and in keeping with the appearance of the building

The owner shall accept responsibility for cleaning the fly or security screens

### Procedures

You must address your application to the strata manager

The owner or contractor shall supply the manufacturer's design specifications as part of the application

A diagram of where the fly or security screen/s are to be installed shall be provided

The contractor shall provided copies of current licensing and public liability insurances to the strata manager prior to work commencing

The strata manager shall be informed in writing at least seven (7) days before the installation commences

The strata manager may request to inspect the installation at various stages to ensure that the installation meets all requirements

Date: \_\_\_\_\_

Name of Owner: \_\_\_\_\_  
\_\_\_\_\_

Lot No. / Address of Property: \_\_\_\_\_  
\_\_\_\_\_

Strata Plan no: \_\_\_\_\_

## Contact Details

Daytime Phone Number: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

eMail Address: \_\_\_\_\_

I agree to abide the guidelines with regards to the fly screen or security screen costs, installation, maintenance and all conditions.

YES / NO (please circle)

I will be installing the screens onto the following areas:-  
\_\_\_\_\_  
\_\_\_\_\_

I will be using the following screen product/s:-  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

PLEASE RETURN THIS FORM TO YOUR STRATA  
MANAGER WHEN COMPLETED