

Application for installation of Key Box

Installation Guidelines:

The following are a set of guidelines and procedures that are designed to help alleviate any potential issues or disputes between owners. The executive committee requires that owners make an application and confirm that the stated guidelines will be met.

The Key Box must comply with the following criteria:

1. The key box must be attached in the designated area
2. You must only install 1 key box
3. The key box must not be screwed to the common property wall
4. The key box must be attached with a padlock style loop

Date: _____

Name of Owner: _____

Lot No. / Address of Property:

Strata Plan/CTS no: _____

Contact Details

Daytime Phone Number: _____

Mobile Number: _____

eMail Address: _____

Have you read the Key Box Criteria and do you agree to carry out all works in accordance with these criteria? Yes / No

Do you agree to comply with the by-laws? Yes / No

Signature: _____

PLEASE RETURN THIS FORM TO YOUR STRATA
MANAGER WHEN COMPLETED